

Based on Articles 69, 70. и 72. Paragraph 1. Item 1. of the Law on Public Procurement (Official Gazette no. 116/08):

**PUBLIC BROADCASTING INSTITUTION
RADIO TELEVISION OF SERBIA**

www.rts.rs

**Belgrade
Takovska 10**

issues

PUBLIC INVITATION TO TENDER

Type of procedure: **open procedure**

The subject mater of the procurement: goods – serial number of the Public Procurement is **D-6/12**

Description of the subject mater of the procurement: **SERVER – SYSTEM FOR PREPARING AND BROADCASTING OF INFORMATIVE PROGRAM**

Conditions for participation in the procedure (right to participate, the evidence of compliance with the conditions...):

Right to participate have all interested natural and legal persons which comply with the requirements of Art. 44 of the Law on Public Procurement of the Republic of Serbia. The bidder will prove compliance with these requirements in the way established by the Articles 45 and 48 of the Law. The conditions to be met by each bidder and the manner in which the compliance with these conditions is demonstrated are specified in greater detail by the tender documentation.

Criterion and the elements of the criterion on selection of the best bid:

The criterion for evaluating bids is **lowest price offered**. If two or more bids have the same total price, selection of the best bid will be based on the element: **shorter term of delivery**.

Inspection and collection of bid documentation (terms and conditions, place, time, deadline, compensation of expenses...):

Interested bidders can inspect the bid documentation every workday from 9:00 h till 15:00 h, starting with the day of publishing of the public invitation in the Official Gazette of the Republic of Serbia. The bid documentation can be collected at the address: Public Broadcasting Institution - Radio Television of Serbia, Belgrade, Dragiše Lapčevića street 19-21, room 118.

When collecting the bid documentation, the authorised person of bidder has to submit:

- authorization for collecting the bid documentation;
- evidence of nonrefundable payment of 500.00 RSD or 20 EUR, if it is a foreign legal person, with remark – purpose of payment: bid documentation No. D-6/12. Payment in dinars shall be made to bank account RDU RTS number: 160-14950-40 at Banca Intesa. Payment in foreign currency shall be made to bank account IBAN: RS351700000301030103132013, SWIFT: BAXCRSBG, UNICREDIT BANK, RAJIĆEVA 27-29, BELGRADE
- the form for identification, name, address and seat of the bidder, current account, VAT number, as well as the name, telephone number and E-mail of the contact person in the procedure of bid preparation;
- proof of being registered for VAT.

If bidders demand delivery of bidding documentation by mail, they have to submit proof of payment, company name, the exact address and contact telephone to the ordering party on fax 011 / 321-3720.

Submission of bids (deadline, place, time, manner, remark...):

The deadline for submitting bids is till **August 20th 2012** til **10:00 a.m.** All bids that arrive at the ordering party address until 10:00 a.m. of the above mentioned day shall be considered timely bids. The deadline for submission of bids shall be determined only by the date and hour of arrival at the Registry Office of the ordering party, and not by the date and hour of delivery at the Post Office.

The bids shall be submitted at the address of the ordering party:

Radiodifuzna ustanova Radio televizija Srbije, 11 000 Beograd, Takovska br. 10 (Pisarnica)

in a closed and sealed envelop marked:

„ПОНУДА ЗА СЕРВЕР – СИСТЕМ ЗА ПРИПРЕМУ И ЕМИТОВАЊЕ ИНФОРМАТИВНОГ ПРОГРАМА ЈНБВ бр. Д-6/12 – НЕ ОТВАРАТИ“.

(BID FOR SERVER / SYSTEM FOR PREPARING AND BROADCASTING OF INFORMATIVE PROGRAM No. D- 6/12 - DO NOT OPEN).

On the back side of the envelope, the name, seat of the bidder, contact telephone number and e-mail must be written.

The opening of bids (place, time, presence of interested parties...):

Opening of the bids is public. The bids shall be opened immediately after the deadline for submitting of the bids, that is **August 20th 2012** at **12 a.m.** The opening of bids shall take place in the RTS building in Belgrade, Takovska 10, on the 4th floor, at the room of the Managing Board. All interested persons can attend the opening of the bids. Representatives of the bidders must have proper authorization which they will submit to the Commission for public procurement at opening of the bids.

The deadline for making decision on selection of the best bid:

The ordering party shall select the best bid, or stop the procedure in accordance with cases from the Article 79. Paragraphs 1. and 2. of PPL, within **30 days** from the date of public opening of bids. The ordering party will notify the bidders about the decision within three days of its making.

Contact (person, place, time, telephone number, e-mail adress...):

The bidder may, upon buying the bid documentation, ask the ordering party for additional information or explanations regarding the preparation of the bid **only** in written form or electronically via **E-mail: domaca_nabavka@rts.rs** (contact person Ružica Lotrijan) not later than **5 days** before the deadline for submission of bids.